

Request for Reconsideration

Meeting Room Reservations or Program Suggestions

The purpose of this form is to request the Library Board to reconsider a decision on a meeting space or library-sponsored program. Please fill out the form and send it to Chris Crook, the Library Board President in care of the library. Alternatively, you can email it to hbennett@nazarethlibrary.org.

Memorial Library of Nazareth and Vicinity
295 East Center Street
Nazareth, PA 18064

Personal Information:

Name of Library Card Holder: _____

Library Card Number: _____

Date: _____

Address: _____

Zip: _____

Phone Number: _____

Email: _____

Select one of the following:

Meeting Space Reservations

___ Request for reconsideration of a meeting space reservation that was denied.

___ Request for reconsideration of a meeting space that has been approved but has not yet taken place.

___ Request for review of a meeting that has taken place.

Programming

___ Request for reconsideration of a program suggestion that was denied.

___ Request for reconsideration of a program that has been approved but has not yet taken place.

___ Request for review of a program that has taken place.

Organization Information:

Are you representing an organization? ___ Yes ___ No

If yes, what is the name of the organization?

Meeting or Program Details:

Description of meeting or program:

Are you the meeting organizer or patron requesting a program? Yes No

If yes, please describe why you wish for the decision to be reconsidered. Please use additional paper if necessary.

What are your concerns?

What actions are you requesting?

Video Submission:

Are you planning to submit a video no longer than 5 minutes in length to be reviewed by the board?

Yes No

All videos should be submitted to hbennett@nazarethlibrary.org.

Signature: _____

Date: _____

Approved by the Memorial Library of Nazareth and Vicinity Library Board on Tuesday, March 26, 2024.