



A Quick How-To Guide: cloudLibrary

cloudLibrary is available in both eBook and eAudiobook formats! Your favorite bestsellers are available on a wide variety of platforms to fit your needs. The Memorial Library of Nazareth and Vicinity cloudLibrary collection covers best selling fiction and nonfiction titles for all ages.

What you need

1. A valid MLNV library card
2. The cloudLibrary app downloaded on your device of choice

Open cloudLibrary in one of two ways:

1. **Phone or Tablet:** Download cloudLibrary for iOS, Android, or Amazon (Kindle Fire) through your device's app store.
2. **Computer:** visit www.yourcloudlibrary.com

Logging into cloudLibrary

Mobile App:

1. After opening the app for the first time, you will be prompted to enter your library information.
 - a. Tap "Country" and select United States
 - b. Tap "Select State/Region" and select Pennsylvania
 - c. Tap "Select Library" and scroll to the end of the list, select "MEMORIAL LIBRARY OF NAZARETH AND VICINITY"
2. Tap the line "Library Card ID" to enter your full library card number

Computer Web Browser:

1. After opening the www.yourcloudlibrary.com website, you will be asked to find your library.
 - a. Using the drop down menus at the top of the screen, click "Select Country" and select United States
 - b. Click "Select state/province" and select Pennsylvania
 - c. Click "Select Library" and scroll to the end of the list, select "MEMORIAL LIBRARY OF NAZARETH AND VICINITY"
2. You will automatically be directed to the library's cloudLibrary landing page.
3. Click the "Login" button in the top right corner of the screen.
4. A pop up window will prompt you to enter your library card number

Navigating the Service:

Mobile App: Along the bottom of the screen you will see a toolbar with four buttons.



- **Home:** will display a digital copy of your library card, any books you are currently reading on the app, any notifications from the library
- **My Books:** a display of any books you have signed out, your borrowing history, holds and saved books.
- **Search:** enter a search keyword, author, or title at the top of the screen in the search bar, or browser through carousels of new titles, best sellers or genres.
- **Account:** lists your library account and app information and settings.

Computer Web Browser: Along the top of the screen you will see a toolbar with options



- **Search Bar:** allows you to search for titles, authors, series, or subjects
- **Featured:** will display book covers in various lists including new titles, best sellers, and lists by age groups
- **Browse:** browse through genres, or limit searches by collection.
- **My Books:** will display any books you have signed out through cloudLibrary, your holds, and your history of downloaded books through the service.
- **Language:** change the language of the service interface, not necessarily the language of the book

Borrowing an Item:

When you find an item you'd like to borrow, you will have 2 options: **Borrow** or **Place a Hold**.

1. Borrow:

1. Tap the cover of the book you'd like to read to see the details
2. Tap "Borrow" under the book cover to sign out the book.
 - a. Or choose "Save for Later" to save the title for another time. The title will be saved in "My Books" under the "Saved" tab
3. A new screen will open. You will see the cover of the book. Tap the "Read" button to open the book.

2. Place a Hold:

If an item is unavailable for you to borrow, you will have the option to place a hold.

1. Tap the cover of the book you'd like to borrow to see the details.
 - a. In mobile app: Tap "Hold" under the book cover.
 - b. In web browser: click "Place Hold" button on the left hand side of the page
2. When the title is available to be checked out, you have two days to do so before your hold is released. The title will not automatically be checked out to you.
3. You will be notified by email and in the app/website when your hold is available

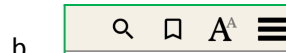
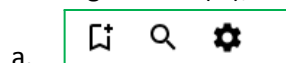
Returning a Borrowed Title Early:

Your downloads will be automatically returned at the end of the loan period. If you wish to return them early:

1. Tap "My Books"
2. Find the item you'd like to return and tap "Return"
3. Tap "OK" when the pop up asks if you are sure you want to return the title early.

Changing Reading Settings

1. Click Reader Settings in the top right corner [browser: gear icon (a.); mobile: two A's (b.)]



2. Change text size, font, spacing, margins, page color, and more depending on your device
3. Settings will be saved on your device, but not across multiple devices.

Quick Facts:

- ebooks and e-audiobooks can be signed out for a 14 day loan period
 - Items will be automatically returned after the loan period has lapsed
- You can borrow up to 3 items at one time
- You can place a hold on up to 4 items at a time
- Your reading and listening progress are saved across devices
- Your progress will be saved after a title is returned
- You can change any account to a children's account by turning on Kids Mode in the Account page

Questions?

- Visit cloudLibrary's support page: <https://www.yourcloudlibrary.com/frequently-asked/>
- Call the Library: 610-759-4932